

Frequently Asked Questions **Invigilators/Examiners**

- 1. When is the Exam and date?**
20th November 2016. Time: 2:00pm to 5:00pm.
- 2. How to identify the centers?**
You can visit the vvm.org.in and Click on download hall tickets section, provide your School ID and Order ID.
- 3. How to identify that how many students are allotted to my Center?**
It is already sent to concerned School and check with state coordinator.
- 4. When examiner/invigilator should go to Center?**
He/She must be available by 12:45pm.
- 5. What examiner/invigilator has to do before 1 hour at Examination Center?**
He/She has to verify how many students are going to appear for the VVM exam, their seating arrangement, how many members are allotted to each room and Communicate with school coordinator.
- 6. When should I allow the students into the Exam Hall?**
You should allow them into examination hall by 13:30 Hrs. and vacant the Hall 15:00 Hrs.
- 7. Is there any break for students?**
Yes, 30 minutes (15:00 Hrs – 15:30 Hrs)
- 8. VVM can provide any refreshments?**
No
- 9. When dwitiya (Level-II) will start?**
15:30 Hrs to 17:00 Hrs
- 10. How to mark the answers on OMR sheets?**
Using Blue or Blackball point pen only.
- 11. What should I do after exam?**
Collect the OMR sheet and questions paper back.
- 12. When should I leave the center?**
After verification of Used OMR sheet, Question papers and till packing of the OMR sheets.

Guidelines for filling the OMR sheets

1. Student ID is the roll number of student assigned to them.
2. Magenta color sheet is for Prathama (100 questions). Prathama Junior (PJ) & Prathama Senior (PS) please fill accordingly.
3. Orange color sheet is for Dwitiya (50 questions). Dwitiya Junior (DJ) & Dwitiya Senior (DS) please fill accordingly.
4. Please fill the correct entries like name, date of birth, class and gender on OMR. It is an opportunity to rectify the corrections/errors in the list of students circulated to school.